



**CITRUS COUNTY PUBLIC SAFETY  
TRAINING CENTER**

**Advanced Report Writing for Patrol Officers  
(4) Hour Course**

Basic, Advanced and  
Specialized Training for  
Law Enforcement and  
Correctional Officers

**Date: May 30 2017**

**Time: 08:00-12:00**

**Cost: Free for Region VI**

**Registration Deadline: MAY 12, 2017**

**Contact: Ed Gough**

**352-726-2430 Ext 4376 or [goughe@citrus.k12.fl.us](mailto:goughe@citrus.k12.fl.us)**

**Topics of instruction will include:**

CCPSTC is an accredited  
educational  
institution  
DOE OPE ID #02300900

CCPSTC is an FDLE-  
CJSTC Certified  
Training Facility,  
Region VI, #37

**This 4 hour course is designed to assist the  
road officer in writing a complete report.**

**Gathering the Facts  
Recording the Facts  
Organizing the Facts  
Writing the Report  
Evaluating the Report  
Editing the Report  
Proofreading the Report**

**C.C.P.S.T.C.  
1201 W. Main Street  
Inverness, FL 34450  
[www.ccpstc.com](http://www.ccpstc.com)**

**352-726-2430 x4352  
352-249-2155 Fax**

**This is a Criminal Justice Standards and Training Commission Trust  
-Funded Course for Region VI. Officers in Region VI attend free of  
charge. In order to attend, all officers are required to process the  
appropriate paperwork through their respective agencies.**

**This course is eligible for Mandatory Retraining requirements.**